



Villages of Westcreek
Owners' Association

Exclusive Usage Fees And Other Costs for Community Center Activity Room(s)
(Updated November 10, 2011)

Homeowner must be in good standing.

Reservation/Damage Deposit - \$200 (refundable upon completion of event and return of facility in the pre-event condition. The refund will be mailed not later than ten business days after the post-event inspection). The deposit check must be from an account in the name of the homeowner/resident.

Exclusive Usage Fees

Total Activity Room with Use of Kitchen

Hourly Charge: \$50 per hour (minimum of 3 hours).

Other Costs

Law Enforcement Services (mandatory when liquor is served):

\$25 per hour per officer

0-50 guest—One officer

51-100 guest—Two officers

101-138 guest—Three officers

Large Party 100 or more guest – non-alcohol party

\$25 per hour (one officer for crowd control)

Mandatory Clean Up: \$60 Clean up fee. In the event the costs of clean up exceed the cleanup fee, any balance will be deducted from the Reservation/Damage Deposit.

Clean up price includes takedown of tables and chairs, cleaning of the area(s) used, kitchen, foyer, restrooms and patio(s). The same scope of work applies to clean up provided by the resident using the facility.

The facility must be vacated not later than one hour after the end time specified in the contract.

Hours: The minimum time for the Community Center is 3 hours. A free period of 1 hour is available for set-up prior to a function. Similarly, a free period of 1 hour is available for post-function wrap-up. Twelve midnight is the mandatory end time for all functions.

Vendors:

If you are having an outside vendor (i.e., bouncy house, moon walks, pony rides, etc...) you must provide a Certificate of Liability Insurance from the vendor, no later than one week prior to the party. If you do not provide the certificate, the vendor will not be allowed to set up.

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