



Villages of Westcreek
Owners' Association

Exclusive Usage Fees And Other Costs for Community Center Activity Room(s)
(Effective 2010)

Reservation/Damage Deposit - \$200 (refundable upon completion of event and return of facility in the pre-event condition. The refund will be mailed not later than ten business days after the post-event inspection.)

Exclusive Usage Fees

Total Activity Room with Use of Kitchen

Hourly Charge: \$50 per hour (first 4 hours); \$40 per hour thereafter.

Half Activity Room with Use of Kitchen

Hourly Charge: \$40 per hour (first 4 hours); \$30 per hour thereafter.

Half Activity Room without Use of Kitchen

Hourly Charge: \$30 per hour (first 4 hours); \$20 per hour thereafter.

Other Costs

Law enforcement Monitoring Services:

\$25 per hour per monitor (mandatory when liquor is served)

0-50 persons—One monitor

51-100 persons—Two monitors

101-150 persons—Three monitors

151 and up—Four monitors

\$25 per hour per monitor (Large Party with 100+ attendees and alcohol-free)

One Monitor

Mandatory Clean Up: \$60 (Full Room) or \$45 (Half Room). In the event the costs of clean up exceed the cleanup fee, any balance will be deducted from the Reservation/Damage Deposit.

Clean up price includes takedown of tables and chairs, cleaning of the area(s) used, kitchen, foyer, restrooms and patio(s). The same scope of work applies to clean up provided by the resident using the facility.

The facility must be vacated not later than one hour after the end time specified in the contract.

Hours: The minimum time for rental of any part of the Activity Room is 3 hours. A free period of 1 hour is available for set-up prior to a function. Similarly, a free period of 1 hour is available for post-function wrap-up. Twelve midnight is the mandatory end time for all functions.

Vendors:

If you are going to be having outside vendors (i.e., bouncy house, moon walks, pony rides, etc...) you must provide an insurance certificate of liability insurance for the vendor no later than one week prior to the party. If you do not provide the certificate, the vendor will not be allowed to set up.

(Updated March 30, 2010)