



### Other Responsibilities of a Lifeguard:

- A. Duty hours will be set by Head Lifeguard and approved by the Recreation Director.
- B. Pool coverage by guards – the number of guards on duty will be determined by the number of persons using the pool. A minimum of two guards will be on duty whenever the pool is open. Additional guards will be assigned by the Head Lifeguard and the Recreation Director. Increased needs for additional guards for holidays, week-ends, special events, parties and during the early part of swim season, will be scheduled by the Head Lifeguard at the direction of the Recreation Director or the Community Manager. Conversely, if use is below normal, the Head Lifeguard and Recreation Director will reduce the guard staff accordingly, but in no instance will there be less than two guards on duty at any time.
- C. One lifeguard will be in the chair at all times.
- D. Lifeguards will maintain all information on a log sheet and time cards.
- E. During the scheduled time before opening, guards are required to inspect and clean the pool area, restrooms, parking lot, area around the pool entrance and both inside and outside the fenced area for glass and debris.
- F. During the fifteen minutes after the pool is closed, guards are to pick up trash, clean restrooms, pick up towels, store furniture and set out the trash on appropriate days.
- G. The pump and chemical supply rooms and maintenance supply room must be secured at all times.
- H. No smoking in pool area or around recreational facility.
- I. All guards must submit new copies of appropriate, valid certification to the Recreation Director. Paychecks cannot be issued until certification copies are received.
- J. A whistle and lanyard are required and are the responsibility of the guard to provide.
- K. Swim suits must be worn and must consist of modest one piece suit for females and trunks must be worn at knee level for males. No bare midriffs or Speedos will be allowed as appropriate attire for any employee on duty.
- L. Employees using drugs or alcohol prior to or while on duty will be dismissed.
- M. Lifeguards may not host guests of visitors for extended time periods in the pool area.